

Franciscan Ministries Takes Precautionary Measures in Response to the Coronavirus (COVID-19)

The health of our employees, residents and their families is our number one priority at Franciscan Ministries. As the coronavirus (COVID-19) becomes more widespread, we acknowledge the importance in addressing concerns and questions as well as communicate actions that our organization is actively taking. For current information visit franciscanministries.org/coronavirus-response or universityplace.org/coronavirus-response



UNIVERSITY
PLACE

FRANCISCAN COMMUNITIES

Franciscan Ministries sponsored by
the Franciscan Sisters of Chicago

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The following procedures have been put into place at University Place because of the Coronavirus pandemic. These procedures are fluid and could change as situations change.

RESIDENT PRECAUTIONS IN THE HEALTH CENTER, ASSISTED LIVING AND MEMORY SUPPORT

- All residents will have their temperatures taken two times per shift (six times daily),
- Nurses observing residents for any signs of COVID-19.

RESIDENTS ARRIVING FROM HOSPITAL OR ANOTHER FACILITY *HEALTH CENTER (if no COVID-19 residents):*

- New guests will be isolated to their rooms for 14 days.
- The rooms used in the Health Center will be 1113 -1116. All are at the end of a hallway.
- If more rooms are needed over the 14-day period, University Place will start moving up the hallway room by room. Several residents each week will have their room moved to another location. Every attempt will be made not to relocate long-term residents. If University Place has a COVID-19 active case, different protocols will be used.
- Meals including people requiring feeds will be served in rooms.
- Therapy will be restricted to the room with the exception of any walking therapy, which can also use the small hall outside the four rooms. If someone must use the therapy gym, the person must be the only person in the gym and must be at the last person of the day.
- One nurse will cover everyone in that area for each shift.
- All personnel will wear masks at all times and the guests will be asked to wear masks when staff is working with them.
- All basic infection control procedures will remain in place.

ASSISTED LIVING/MEMORY SUPPORT *(if no COVID-19 residents):*

- New residents are asked to shelter in place in their apartments for 14 days upon arrival.
- Food will be delivered to their rooms.

INDEPENDENT LIVING AND GARDEN HOMES *(if no COVID-19 residents):*

- New residents are asked to shelter in place in their apartments for 14 days upon arrival.
- Food will be delivered to their apartments or rooms.

DINING SERVICES – HEALTH CENTER:

- All residents will eat in their rooms.
- Food will be ordered on tray cards the day before the meal is to be served.
- Food will be served on special thermal plates to remain hot.
- Life Enrichment staff and managers may assist with serving orders. Any persons requiring a staff feed in Health Center will eat in the dining area except for those in the 14-day quarantine area. Not more than two people may be fed in the dining area at the same time with social distancing being observed. Puree meals will require 15 minutes of notice to the kitchen.

DINING SERVICES – ASSISTED LIVING/MEMORY SUPPORT:

- All residents will eat in their rooms.
- Food will be ordered on tray cards the day before the meal is to be served.
- Paper products will be used.
- Life Enrichment staff may assist with serving orders. Any persons requiring a staff feed in Memory Support will eat in the dining area. Not more than two people may be fed at the same time with social distancing being observed except those residents under the 14-day quarantine. Puree meals will require 15 minutes of notice to the kitchen.

DINING SERVICES – INDEPENDENT LIVING:

- The Bistro will be closed to all staff and residents until further notice. Hydration stations and coffee will still be available, but there will be no available seating in the Bistro.
- All food orders, both lunch and dinner, will be either carryout or delivery. We ask that if possible to assist the dining staff, residents who feel comfortable picking-up their food please do so. Otherwise, University Place will deliver the food. Social distancing is to be practiced at all times.
- Cards will be available for residents to list which of the entrees they wish to choose. Use the carryout card if you will pick-up your order and the delivery card if you want delivery. Meals can also be ordered from your computer. The cards are always available on the table near the main dining room entrance. Lunch cards should be returned to the area just outside the main dining room by 10 a.m. Dinner cards should be returned no later than 3 p.m.
- There will be two entrée selections with each meal. There will also be a scaled-down Always Available Menu if you do not like either of the entrees. Steaks and shrimp will not be available. At least initially, ice-cream will not be available as a dessert.
- For lunch, deliveries will begin at noon and continue until they are completed.
- For dinner, pick-up orders will be ready at 5 p.m. Dining Services will try to complete deliveries of all food between 5 p.m. and 5:30 p.m.
- All food will be delivered in paper products. The only drinks that will be available will be water, ice tea, lemonade and V-8 juice. The paper products will not hold food temperatures for very long, so please be prepared to use your microwaves to warm the food after it arrives.
- Sunday will be a lunch only service.

HEALTH CENTER PROTOCOL FOR A POSITIVE COVID-19 RESULT

- If there is a COVID-19 positive test for a resident in the Health Center, Room 1113 would be the first